



## **Executive Board Meeting**

November 8, 2010

The TEEAM members met November 8, 2010 at the Baltimore Museum of Industry. The meeting was called to order at 5:11pm by Douglas Handy, President. Greetings were rendered and board members were updated on representatives that would not be present. The minutes from the October 15, 2010 had not yet been submitted by the past secretary therefore not shared at this meeting.

The treasurer's report was presented by Jack Heinz. After the TEEAM expo it was noted that planning for the conference exceeded the budget. There was an outstanding invoice for payment to UMBC. Ralph Olson requested a check in the amount of \$700 for gift cards for the presenters and the graphic designer(s). It was also noted that there needed to be an approval process for expenditures in the future. There was a motion to accept the treasurer's report by Jerry and seconded by Amy.

The President's report consisted of: a) details for the Awards program. Paul will act as the master of ceremony. Parking and dinner rates as well as agenda will be further reviewed once received from SAME committee. b) The TEEAM name change is not official, yet it has been changed on the website by Chris Putnam. Douglas will investigate procedures for accurately filing and registering the name change. c) in reference to the ITEEA award, Douglas and Amy will work on transferring to the National Level. Douglas will act as the lead and Amy as the affiliate representative to ITEEA. d) Mike T will take lead as state advisor for the Technology Student Association (TSA). A motion to accept the President's report was made by Jerry and seconded by Amy. Motion passed.

President Elect report will be given at next meeting. President Elect Amy introduced herself to attending Board Members.

President Past report was not presented. Past President, Ted McNett was not in attendance.

Before the Executive Directors report, introductions of Board Members and guests (John Mersinger and Mike Shealey) were made. Jerry discussed desire to improve communication, in possession of all awards, and identified 10 graduates in May and 1 for December for the UMES program and trying to recruit more. Motion to accept by Jack Heinz and seconded by Douglas Handy. Motion passed.

Assistance will be provided for future reports for the Vice President of Student Affairs.

No reports given for Web master or MSDE. Members were not in attendance.

Old Business consisted of (1) recap of TEEAM Expo Conference by Ralph Olson (notes attached), (2) benefits of dues and membership, (3) check for \$700.00 made to Carver for gift card expenses, (3) Suggestion for dues to be taken from fees for conference, (4) awards, and (5) discussion for future requirement for nominations for awards for nominees that are not TEEAM/ITEEA members.

New Business consisted of (1) membership campaign, (2) new budget with emphasis on reductions/increases on income and expenses, (3) student affairs – possible funding for additional challenges, letters of recognition to principal as reward, (3) calendar update – suggestions for meeting every second Monday of the month or face to face or via an electronic vehicle of communication. A survey will be sent electronically to members.

Mike Shealey suggested that TEEAM build a tighter relationship with engineering community.

The meeting was adjourned at 7:51 pm by Douglas Handy.