

**TEAM Executive Board Meeting
May 5, 2008**

The meeting was called to order at 4:59 by President, Chris Putnam.
Those in attendance were:

Ex. Director	Gerald Day
President	Chris Putnam
Past President	Mike Weglein
President Elect	Ralph Olson
VP Rel & Student Affairs	Mike Tedeschi
Secretary	Carl Truxel
MSDE Representative	Doug Handy
Treasurer	
In attendance	Jack Heinz, AA County

The meeting followed the 12-point agenda distributed by the Executive Director.

President's Greetings –Chris Putnam, President

The president's brief greetings set the tone and direction of the meeting.

Minutes of Previous Meeting – Carl Truxel, Secretary

Minutes of the previous meeting, March 10, 2008 were read and accepted, with a correction to be applied to the Old Business entry, which showed an incomplete second sentence. It was deleted.

Treasure's Report – (Ralph Olson) in lieu of Treasure, Mike Rohrer)

Current bank balance stands at \$12,135.95, composed of \$1218.42 in the checking account and \$10,917.53 in savings.

The budget for 2007 – 2008 was presented, and various items were discussed. It was decided that further deliberation would take place after a revised spread sheet was prepared. Ralph will prepare it, showing a balanced budget, and circulate it prior to the next meeting, planned for June 2, 2008.

Additional items discussed included Bechtel's check, scholarship funds vs awards, and a current list of advertisers: Diversified, Solid Works, Kelvin, LEGO, Tech Ed Concepts, Gearhart Wilcox, and Ronald Williams.

The report was accepted as presented, with the budget action item outstanding.

President's Report –Chris Putnam, President

The President's Report was accepted as presented. Several action items were identified, Executive Board vacancies for next year, and some general notes of interest were included. Action items are included in later sections of this report.

The TEAM Newsletter was presented, (May/June, Volume 16, Issue 6) as well as web site information regarding teacher recruitment.

President-Elect Report – Ralph Olson, President Elect

The President Elect's report was combined with the Treasurer's report and highlighted such additional items as a working data base for membership information

Executive Director's Report – Jerry Day, Executive Director

The Executive Director's Report was accepted as presented. High lights included new memberships, TEAM Journal, and a call for articles for the next issue.

College Representative Report – Jerry Day, Executive Director

The College Representative's report was accepted as presented. Main topics included summer course offerings, Tyler Love's article, new students, May graduates, and status of the EDLD coordinator position.

Past President's Report –Mike Weglein, Past President

The Past-President's report was accepted as presented, covering the following 2008 Conference topics: additional vendor participation form mailings, Keynote Bio and program description, and a modified conference schedule.

VP Relations & Student Affairs - Mike Tedeschi

The Vice President's report was accepted as presented. Major items mentioned were the Wind Turbine Challenge results, development of high school robotics competition, and future steps.

MSDE Representative – Doug Handy

The MSDE Representative's report was accepted as presented. Significant items addressed included a review of MSDE's professional development day at BMI, a meeting with Mary Minter (Baltimore City) regarding implementation of an advanced Technology program for them, and Allegany County's options for Advanced Technology Education courses.

Further, it was mentioned that consideration is being given to the development of a team review "locally generated" courses.

Old Business

Topics discussed included vacancies for next year's Executive Board, with the suggestion that we bring someone to the next meeting who may be interested in a position.

The establishment of a "grant awarding committee", to review and pass judgment on applications was suggested. There were several volunteers. The deadline for submission is June; but to date, none have been received.

New Business

The draft of the TEAM sponsored mini-grant was discussed, and minor changes were identified for the criteria. The number of grants and their value were tabled until adoption of a firm budget for 2007 – 2008.

The Awards letter to Katharine Oliver was presented and blessed "as is".

The Expo schedule, from Mike Weglein's report, was reviewed and accepted as presented. Some minor changes may occur.

Work on the web site will continue with Mike Tedeschi and Chris Putnam.

Calendar Update

Coming meetings:

Regular meetings are planned for:

June 2, 2008

September 8, 2008

EXPO Prep meeting October 6, 2008

TEAM EXPO October 17, 2008

Next Meeting

June 2, 2008 Agenda items identified at this time are Journal articles and advertising and "tweaking" as required for the Expo.

Gerry Day will provide a list of items upon which to focus for the next meeting as it will be the last gathering until September.

Adjournment

The meeting was adjourned at 7:01 PM.

Respectfully submitted,

Carl Truxel, Secretary