

February 12, 2007

TEAM meeting minutes

Minutes from December were accepted at 5:10pm

Ralph Olson gave the Treasurer's report

\$190 collected (reservation fees)

+ \$100 received

\$11,444.66 total balance

Fall conference – all bills have been paid

TRAK State HWY \$400

BCPS will be invoiced \$400 for a table of 10 by Ralph

Spreadsheet will be added to Newsletter and post online

President's Report –

Mike reviewed his report

-forwarded TEAM nominees to ITEA

Completed ITEA survey

We have contact and can reserve a date for the TEAM awards at ESB.

The Feb. 15, 2008 (Friday) date has been tentatively reserved.

The date and location were discussed. Prices will be further looked into and debate regarding the dinner being held on a Friday occurred.

Mike spoke of an awards committee of 7 persons has been formed.

Included on the committee are:

Abby Adams EA Engineering

Charlene O'Gunkel

CCBC

UMBC

Mike W.

Charlene Bonham

Ed Ball

Mike shared that he will be attending the ITEA conference

Pres. Elect Report by Chris Putnam

The newsletter for March was shared. Nearly done, suggestions were made on adding a few more items.

It was discussed that we need to add conference and membership forms to the newsletter before sending it out. The theme "Middle Innings 4, 5, 6" was discussed. It was decided to gather theme ideas and nail down a theme within 48 hours. Jerry offered to send out an email to the board to get this done.

The website was discussed. Chris agreed to continue working on the website.

Will Johnson, Past Pres. Reported –

- Reviewed vendor forms, dates and prices for the next expo for TEAM
- TEAM journal fees for vendors
- Presenter invitation and forms were sent out
- Suggestions were made for targeting conference presenters
- The conference presentations were discussed i.e. implementing CATTS, the VSC
- Will will contact previous presentors to see how they are doing
- A/V equipment availability for the conference was discussed
- Screens for presentation areas are a concern
- Still 3 chairs vacant for conference registration, middle school program, high school program
- Chairs filled include:
 - Vendor – John Scuiatocha, Montgomery co.
 - Food- Tom Miley, Carroll co. *will get 3 quotes
 - Setup/Cleanup- Joe Sargent, bcps
 - A/V – Jim Seale, Howard co.
 - Print Media and Signage- Gary Boats, bcps
 - Keynote speakers were discussed

College Report by Dr. Jerry Day

Jerry shared his report

- **Topics included: recruiting campaign for new students**
- **New students**
- **Students graduating**
- **UMES activities at ITEA**
- **EDLD program**

Executive Report by Dr. Jerry Day-

The Journal was discussed. It will be 32 pages, and come out in August.
Jerry shared quotes from two printers

Mike Rohrer, Student Affairs-

Mike reported that Bechtel would like to sponsor scholarships.
Mike will further contact Bechtel and work out the agreement.

Mike is putting out a survey regarding a student Technology organization and the Engineering Challenges were discussed.

Trophy and supplies were discussed and Paul Wiedorn would be contacted to see if he needs support.

Doug Handy from Md D of Ed. reported

There was a STEM conference scheduled for March 23

Old Business – reviewed and discussed, winners of the TEAM HS and MS teacher excellence would receive \$250 towards attending the ITEA conference.